

Contents

Foreword	16
Feedback	18
Legal information	19
Getting started	20
Getting to know Capture One	23
The Grand Overview	23
The image Browser in detail	26
The Viewer in detail	29
Selecting all images	30
Selecting a series of contiguous images	31
Selecting non-contiguous images	31
Deselect all images	31
Deselecting a single image	31
Invert your image Selection	31
Viewing and editing multiple images	32
The Toolbar and the Cursor Tools	33
5 Cursor Tools you should know	35
Working with Tool Tabs	37
Scrollable Tool Tabs	37
Overview of the Tool Tabs	38
Move Tools between Pinned and Scrollable Area	41
Add and remove Tools from Tool Tabs	42
Removing or creating a Tool Tab	43
Taking advantage of Floating Tools	43
Getting to know tools and their icons	45
Tips for working faster with sliders	47
Using Auto Adjustments	48
Viewing the image with Before/After adjustments	49
Viewing a Before version per tool	51
Saving your own Workspace	52
Dual Screen Workspaces	52
Customizing the keyboard shortcuts	55
Search for commands or shortcuts	56
Menus and per-image vs per-document actions	58
The advantages of working non-destructive	59
Catalogs and Sessions – what to use?	65
Being in sync with the file system	66
Pros and Cons for Catalogs and Sessions	67
File management in a Catalog	68
Keeping your catalog up to date with Synchronize	69

Moving an image to a new folder	71
Deleting an image	72
Show images from subfolders	74
File management in a Session	75
Deleting an image from a Session	78
Moving an image file	79
Session file paths – relative vs absolute	81
Working on offline images	84
Storing files within a Catalog	86
Tips for opening Catalogs and Sessions	88
Having more than one Catalog or Session open	89
Importing and exporting Catalogs	90
Exporting a Catalog	90
Importing a Catalog	91
Importing a Lightroom Catalog	91
Importing an Aperture Library	93
Importing a Session	94
Importing a Catalog into a Session	95
Transfer image adjustments between Catalogs	96
Adding images by Import	97
Using the options during import	100
Picking images for import	102
Using large previews for fast rough culling	103
Using large thumbnails for fast rough culling	104
Supported file formats and cameras	117
How to check if your camera is supported	117
HEIF support	117
Importing and working with TIFF and PSD files	118
Importing files with Photoshop layers	119
Solid Support of DNG raw files	119
Using DNG to import raw files not yet supported	121
Exporting in the DNG Format	121
Capture images by shooting tethered	122
Getting started	123
Getting the Exposure right	124
Naming files during capture	124
Choosing the Capture Location	125
Shooting tethered with a Catalog	127
Speed things up with Capture Adjustments	129
Adding image adjustments during capture	131
Adding Presets or Styles	131
Using the Camera tool	132

Camera Focus	133
Adjust advanced camera settings	134
Adding a Overlay	134
Using Live View during capture	135
Live View Navigator	137
Live View Controls	138
Camera Focus	138
Live View Info	138
Live View Focus Meter	138
Using the Camera Menu	140
Composition Mode	140
Wireless Tethering	141
Adding IP address manually (Phase One only)	142
Hot Folder	143
Auto Select New Capture	143
Capture Pilot	145
Connecting an iPad or iPhone to Capture One	145
Using the Capture Pilot app	146
Connect to a web browser	147
Capture One Live	148
Using Capture One Live	148
Using Capture One Live for the reviewer	151
Going offline and resuming Capture One Live	152
Rename files and create folders automatically with Tokens	154
Widespread advantages of tokens	155
Selecting a token	155
Tips to improve tokens	157
The most useful and powerful tokens	157
Renaming files	169
Batch Rename Image	169
Renaming files with Text and Tokens	170
Rename using Find and Replace	171
Organizing: Culling and rating your images	172
Checking for correct focus	172
Color Tag for rejected and favorite shots	173
Deleting the rejected images	174
Color Tags and working with other applications	175
Rating images	176
Automatically advance to next image when rating or tagging	176
Comparing images for rating	178
Choosing your hero shot with Compare Variant	180
Organize by using Albums	182

Creating an Album	182
Adding images to an Album	183
Populating an Album with Selects Collection	184
Removing images from an Album	185
Getting Smart with Smart Albums	185
Editing a Smart Album	187
Keeping Albums organized with Group and Projects	188
Using Projects vs Groups	189
Organize by using folders	191
Working with folders in a Catalog	192
Moving files in a Catalog	193
Keeping the folder content up to date	193
Working with folders in a Session	194
Moving files within a Session	194
Changing the Capture, Selects, Output or Trash folder	196
Taking advantage of subfolders in a Capture Session	196
Use Favorites in a Session	197
Working with Variants of the same image	199
Creating new Variants	199
Organizing Variants of the same file	200
Selecting by Variant position	201
Collapsing or expanding a stack	201
Finding the right images with Filters tool	202
Adding more criteria to filter from	203
Hide and show file types to filter	205
Select by Rating, Color Tag or filenames	206
Select By Rating	206
Select By Color Tag	206
Select By Filename List	207
Selecting by same attribute	207
Adding custom keyboard shortcuts	208
Finding images with Advanced Search	209
Be aware of Global Filters	212
Search retained per collection	212
Saving a Search Preset	213
Create Albums with search results	213
Even more Advanced Search	214
Make notes with Annotations tool	216
Adding an Annotation	216
Removing an Annotation	217
Displaying annotations	217
Add Annotations to exported images	218

Keeping track of Annotated images	219
Power User Tip: Adding text to the Annotations	219
Copy and reuse Annotations	220
Working with Keywords	221
Adding keywords	221
Copying keywords	222
Renaming keywords	223
Deleting keywords	224
Saving and reusing as Preset	224
Faster workflow with Keyword Library	225
Applying a Keyword with the Keyword Library tool	225
Creating a Keyword with the Keyword Library tool	226
Working with Keyword lists	226
Exporting a Keyword List	227
Creating a keyword list outside Capture One	228
Controlling which Keywords gets exported with an image	228
Adding and using Metadata	229
Using Exif data	229
GPS location data	230
Adding IPTC metadata	230
IPTC Contact	231
IPTC Content and IPTC Image	231
IPTC Status	232
Save Metadata tags as a Preset	232
Copy and reuse Metadata	233
Metadata or keywords?	234
Keeping track of changing metadata	234
Removing metadata during export	236
Image Editing Preface	237
Getting the colors and contrast right with Base Characteristics	239
ProStandard camera profiles	240
Nikon Profiles	241
Phase One Profiles	241
Colors and the ICC Profile	242
Saving as a Preset for reuse	243
Adjusting contrast with Curve	244
Taking advantage of the Linear Response Curve	244
Save your changes as defaults	245
Fujifilm Film Simulations	246
Using a custom ICC Profile with Fujifilm	247
Upgrading to a new Processing Engine	248
Processing Engine 6 and 7 no longer supported	249

Changing to an older Processing Engine	249
Getting the White Balance right	251
Adjusting color temperature	252
Using the Pick White Balance cursor tool	252
Using the Kelvin and Tint slider	254
Adjusting white balance automatically	254
Copy White Balance adjustment to other images	255
Saving as a Preset	255
Handling more than one light source	256
Making Localized Adjustments on a Layer	257
Creative uses of white balance	258
Correct vs pleasing white balance	258
Making basic adjustments with Exposure	260
Getting the exposure right	260
Using the Histogram	260
Using Exposure Warning	261
Using Color Readouts to check exposure	263
Adding Contrast	263
Adjusting Brightness	264
Adding Saturation	265
Adjusting Exposure, Contrast and Brightness automatically	265
Saving as a Preset	266
Copy and reuse an adjustment	267
Select the desired ones and hit Apply to reuse them.	267
Making Localized Adjustments on a Layer	267
Using Dodge and Burn	268
Stacking the saturation effect	268
Optimizing the contrast with Levels	269
Setting the black and white point manually	270
Setting the black and white point automatically	270
Setting the Auto Levels Clipping Thresholds	271
Setting the black and white point from the image	272
Adjusting the midtones with the Levels tool	272
Setting output targets	273
Changing Channel Mode for scanned images	274
Using Levels to play with color	275
Saving as a Preset	276
Copy and reuse an adjustment	277
Making Localized Adjustments on a Layer	277
Recovering details and adding contrast with High Dynamic Range	279
Recovering details	280
Light balancing tips	280

Increasing contrast	281
Levels and Black and White Point	281
Getting help from Exposure Warning	282
Coming from Lightroom	282
Adjusting Highlight and Shadow automatically	283
Saving as a Preset	283
Copy and reuse an adjustment	284
Making Localized Adjustments on a Layer	284
Getting the perfect contrast with the Curve tool	286
Using RGB and Luma curves	287
Adjusting and adding a curve point	288
Deleting a curve point	289
Making precise adjustments	289
Setting the black and white point	290
Creative color adjustments	291
Saving as a Preset	293
Copy and reuse an adjustment	293
Superior Dodge and Burn	294
Removing color cast locally	294
Using Curves and Linear Response	295
Adding punch and micro-contrast with the Clarity tool	296
Choosing the right method	297
Copy and reuse an adjustment	298
Making Localized Adjustments on a Layer	299
Eliminate haze, smog or mist with Dehaze	301
Rebalancing Contrast after Dehaze	302
Taking advantage of Layers	303
Using Negative Dehaze	303
Creating Dehaze as a Style	304
Copy and reuse an adjustment	305
Four tips for using Dehaze	305
Improving colors with the Color Editor tool	307
Working with the Basic tab	307
Adjusting the Colors directly on the image	309
Coming from Lightroom	310
Advanced Tab introduction	311
Selecting the color range	311
Tweaking the color range selection	312
Inverting the color selection	313
Selecting all colors	314
Making the color adjustments	315
Working with Skin Tone	317

Selecting the color	317
Tweaking the color range selection	318
Making color adjustments	319
Increasing color uniformity	320
Save a color selection as mask	321
Save color adjustments as ICC Profile	322
Saving color adjustments as a Preset	323
Copy and reuse an adjustment	324
Making Localized Adjustments on a Layer	325
Creative color styles with Color Balance	327
Adding a color tint	328
Adding contrast to your style	328
Using a Built-In Preset as inspiration	329
Copy and reuse an adjustment	329
Resetting adjustments	330
Tips for Color Balance adjustments	330
Working efficiently with the Color Balance tool	331
Making Localized Adjustments on a Layer	331
Converting to grayscale with Black & White	333
Creating a Split Tones look	334
Using Color Balance for Tri-Tone styles	334
Using a Built-In Preset as inspiration	335
Copy and reuse an adjustment	336
Tips for improving black and white adjustments	336
Adding photorealistic grain with Film Grain	338
Using a Built-In Preset	339
Copy and reuse an adjustment	339
Alternative uses for Film Grain	339
Adjusting film grain for output and print	340
Adding a border shadow with Vignetting	341
Saving as a Preset	342
Copy and reuse an adjustment	342
Align color and brightness across multiple images with Normalize	343
Selecting a color target	343
Applying a normalization target	344
Resetting a normalize adjustment	344
Entering a target value manually	344
No copy adjustments	345
Saving and reusing a Preset	346
Using Normalize with Layers	346
Fixing lens flaws with Lens Correction	348
Removing Chromatic Aberration	349

Correcting distortion	350
Correcting soft corners	352
Correcting Vignetting & Light Falloff	352
Adding Diffraction Correction	353
Hide Distorted Areas	354
Accounting for a Shift lens	355
Using a generic profile	355
Disable Lens Corrections by default	355
Copy and reuse an adjustment	356
Getting the composition right with Crop	357
Readjusting a crop	358
Setting a specific crop size	359
Selecting an Aspect Ratio	360
Adding an Aspect Ratio	361
Removing a crop	361
Crop Dimension Labels	362
Copy and reuse a crop adjustment	362
Changing the mask opacity	363
Lens Distortion and auto-cropping	364
Controlling the image crop for export	365
Working with a Grid	365
Working with Grid and Guides	367
Adding and Working with Guides	369
Getting the angle right with Rotation & Flip	370
Automatic Image Rotation	370
Flipping the image	372
Resetting the adjustment	373
Copy and reuse an adjustment	373
Getting the perspective right with Keystone	374
Automatic Keystone corrections	374
Using the Keystone feature manually	376
Fine-tuning the correction	377
Readjusting the crop	378
Focal length metadata is crucial	378
Assign a keyboard shortcut for Auto Keystone	379
Automatic Corrections with Camera Keystone data	379
Copy and reuse an adjustment	380
Save Keystone settings as a Preset	380
Optimize the details with Sharpening	381
3-step sharpening workflow	381
Sharpening is adding contrast	382
Getting to know the Sharpening tool	382

How to obtain the optimal sharpness level	385
Using the Focus tool	385
Copy and reuse an adjustment	388
Save your changes as defaults	388
Additional lens-based sharpening	388
Improving sharpness with Structure	389
Making Localized Adjustments on a Layer	390
Output Sharpening during export	391
Removing noise with Noise Reduction	392
Removing hot pixels with Single Pixel	394
Saving as a Preset	395
Copy and reuse an adjustment	395
Save your changes as defaults	396
Making Localized Adjustments on a Layer	396
Removing purple fringing	398
Saving as a Preset	398
Copy and reuse an adjustment	398
Making Localized Adjustments on a Layer	398
Removing moiré	399
Saving as a Preset	401
Copy and reuse an adjustment	401
Correct lens cast with the LCC tool	402
Capturing a reference LCC image	402
Creating an LCC profile	403
Applying an LCC profile	405
Adjusting the LCC profile effect	405
Removing an LCC profile	405
Applying multiple LCCs in a batch	406
Using Presets to speed up the LCC workflow	407
Saving the LCC profile as a Preset	407
Applying the LCC profile as a Preset	408
Copying and reusing lens metadata	409
Copy and reuse an adjustment	409
Changing the defaults	410
Eliminating spots and sensor dust with the Spot Removal tool	411
Changing the spot type	413
Copy and reuse dust removal	413
Layers and Spot Removal	414
Making local adjustments with the Layers tool	415
Layers tool Visual Overview	416
Renaming or deleting a Layer	416
Creating a new layer with Style Brushes	417

Creating a new layer manually	417
Creating a mask	419
Adjust the brush settings on the fly	420
Remembering Brush Settings for each layer	421
Showing and hiding the mask	422
Displaying the mask in Grayscale	423
Erasing a part of the mask	424
Erasing the whole mask	425
Additional brush options	425
Using Magic Brush to mask similar colors	426
Tips when working with the Magic Brush	428
Using the Auto Mask feature	429
Using Fill Mask	430
Creating a Linear Gradient Mask	431
Creating a Radial Gradient Mask	432
Using a Brush on a Linear or Radial Gradient Mask	434
Feathering a mask	435
Using Refine Mask to improve the mask	437
Adjusting the Opacity of a Layer	438
Understanding Luma Range Masking	439
Working with Luma Range Masking	440
Tips for working with Luma Range Masking	441
Using a color selection to create an automatic mask	443
Reusing a mask in another Layer	444
Reposition a mask after the fact	445
Changing the Mask overlay color	445
Using Heal and Clone to repair images	446
Moving the source point arrow	447
Extending and adding to a mask area	448
Delete parts of a mask area	448
Show and Hide Arrows	449
Should you use Heal or Clone?	449
Notable Heal and Clone changes from old versions	451
Making a local image adjustment	452
Stacking image adjustments	453
Work faster with keyboard shortcuts	453
Copy and reusing Layer adjustments	454
Copying Layers without their masks	455
Introduction to Style Brushes	456
Creating your own Custom Style Brush	458
Adding Presets or Styles to a Layer	459
Saving Layer Adjustments as a Style	461

Faster image adjustments with Speed Edit	463
Using Speed Edit vs Copy/Apply	465
Working on Layers	465
Customizing the Hotkeys	466
Changing the Sensitivity	467
Using Undo with Speed Edit	467
Creating HDR merged images	469
Primer on Dynamic Range and HDR	469
Creating the HDR image	470
Notes on Image adjustments	471
Getting the best Tone Mapping	471
Best practice for shooting images for HDR	473
Creating Panorama Images	474
Working with image adjustments on the panorama file	477
Best practice for shooting images for Panorama	477
Copying edits with the Adjustments Clipboard	478
Selecting the source and the target images	478
Copying adjustments per tool	479
Copying multiple image adjustments	480
Copying Layers	482
Working faster with the Adjustments Clipboard tool	483
Work faster with shortcuts and cursor tools	486
Saving and reusing adjustments with Styles and Presets	488
Applying Styles and Presets	489
Using Stacked Styles or Presets	490
Adding Presets or Styles to a Layer	491
Creating a Preset	493
Creating a Style	494
Removing and deleting a Style or Preset	496
Copying styles to other images	497
Importing and exporting Styles	498
Applying Styles and Presets during import	499
Applying Styles and Presets during tethered shooting	499
Exporting images	501
Selecting and creating a Export Recipe	504
Choosing the export location	506
Changing the Default output folder	507
Overriding the default target folder	507
Saving the exported images together with the source images	507
Adding subfolders with powerful tokens	508
Saving and reusing a Folder Preset	510
Overwriting or keeping older versions of the exported images	510

Creating global subfolders for all Export Recipes	512
Renaming files during export	514
Using global/shared naming for all Export Recipes	517
Selecting file format and resolution	519
Perfecting JPEG compression	520
Selecting the right ICC Profile color space	521
Exporting in CMYK format	522
Adjusting the output resolution	522
Selecting specific image dimensions for output	522
Opening the exported images automatically	525
Controlling the image crop for export	526
Applying output sharpening during export	527
Getting the output sharpening perfect with Recipe Proofing	528
Adding a Watermark during export	529
Controlling the exported metadata	531
Adding Annotations during export	532
Adding Overlay during export	533
Export Notifications and opening the export target folder	534
Pause (and resume) the export process with Export Queue	535
Notable Export changes for experienced users	537
Exporting original images	539
Pack files as EIP	540
Open and Edit files in external applications	541
Edit files in other applications	541
Selecting the file format	542
Selecting an ICC Profile/color space	543
Adjusting output resolution	544
Adding output sharpening	545
Adding Metadata and Annotations	546
Working with Edit-plugins	547
Editing workflow in another application	547
Working with Photoshop layers in a file	548
Open files in other applications	548
File formats that Capture One accepts	549
Excluding apps from the Edit With and Open With sub-menus	550
Working with Plugins	551
Getting more Plugins	551
Install a plugin	552
Change Plugin Settings	553
How to publish an image	554
Printing directly from Capture One	556
Setting resolution	557

Letting the printer or Capture One manage the colors	558
Rendering intent	561
Selecting units and showing guides	562
Selecting and saving a print Template	563
Adjusting the print margins	563
Adjusting the print layout	564
Image settings	565
Adding a Caption to the print	566
Adding a Watermark to the printed image	566
Tip: Change Viewer background to white	568
Simulate the correct colors with Proof Profile	569
Working with multiple profiles	569
Viewing your images as a Slide Show	570
Making a Contact Sheet for Web	572
Selecting a Contact Sheet Theme	572
Adding Title, Description, and Copyright	573
Adding a caption to the images	573
Setting image size and quality	574
Exporting the Contact Sheet for Web	574
Putting it on a website	574
Appendix	576
Backup your catalog and session data	577
Making backup of a Catalog	577
Catalog difference between Mac and Windows	580
Making backup of a Session	581
Excluding preview files from backup	582
Backup of Presets, Styles, Workspaces etc.	583
A solid backup plan	583
Recovering the database after an upgrade	585
How to reset the Preferences	587
Capture One Histograms	589
Simulate the correct colors with Proof Profile	592
Selecting a Proof Profile	593
Gamut warning	594
Working with multiple profiles	595
Using Recipe Proofing for previewing the image export	596
Reviewing colors with Lab Readout	598
Faster Image Editing with Keyboard Shortcuts	600
Getting Support	603
Feedback	603